

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
September 23, 2014**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, September 23, 2014 at 7:00 p.m. in regular session with Mayor Phillip Burch presiding, and the following present to wit:

Jose Luis Aguilar	Raul Rodriguez
Kent Bratcher	Bill Rogers
Terry Hill	Nora Sanchez
Manuel Madrid, Jr.	Jeff Youtsey

The following were absent:
None

Also present:
Aubrey Hobson, City Clerk-Treasurer
John Caraway, City Attorney

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez, and all joined in the Pledge of Allegiance.

City Departments and Employees

Clerk Hobson read a narrative explaining the requirements for being considered for Airport of the Year. Mayor Burch presented the plaque for Airport of the Year from the Airport Managers Association to the airport employees. Receiving the plaque were Lance Goodrich, William Propsner and Jim Bly.

Consent Agenda

Councilor Rodriguez moved to approve the Consent Agenda as written. The motion was seconded by Mayor Pro Tem Hill and upon vote, the motion passed.

The Consent Agenda includes:

1. Approval of Minutes: *September 9, 2014 – Regular meeting
2. Consideration of Bids:
3. Contracts, Leases and Agreements:
4. Appointments:
5. Resignations:
 - A. Accept the resignation of Chris Stuart, Firefighter, effective September 18, 2014
6. Dates of Hearing:
 - A. Permission to set a public hearing for October 14, 2014 for consideration of Phase III Industrial Park Replat of Tract A in Sec.32, T16S, R26E into 2 Tracts and vacate Easements and Right Of Way
 - B. Permission to set a public hearing for October 14, 2014 for consideration of Blair Addition, Block 2, vacate 20' alley in Section 17, T17S, R26E

- C. Permission to set a public hearing for October 14, 2014 for consideration of a Zoning Code Variance, set back requirements to set a Manufactured Home zoned "SA-2" Waller No.2, Block 2, N118.5' of the E.60' of Lot 24

7. *Travel and Training:

- A. Executive – Permission to attend the NMML Board of Directors meeting in Santa Fe, NM. Request actual expenses
- B. Police – Permission for one (1) employee to attend the Hostage Negotiations & Crisis Intervention training in Las Vegas, NV. Request actual expenses
- C. Planning – Permission for one (1) employee to attend the American Association of Code Enforcement (AACE) conference in Rosemont, IL. Request actual expenses
- D. Fire – Permission for one (1) employee to attend the Fire Service Instructor I Certification in Albuquerque, NM. Request actual expenses
- E. F&A – Permission for one (1) employee to attend the NMML Board meeting in Santa Fe, NM. Request actual expenses
- F. Police – Permission for one (1) employee to attend the DEA Advanced class in Albuquerque, NM. Request actual expenses
- G. F&A – Permission for one (1) employee to attend the NM Clerks Association meeting in Albuquerque, NM. Request actual expenses

8. Use of Facilities *(approval contingent upon receipt of all applicable fees, license(s) and dept approvals):*

9. Routine Requests for City Facilities

10 Budgeted Items:

11. Non-budgeted Items:

12. Payment of Bills

Period for Hearing Visitors

Ms. James Davis addressed the Council on problems with the drainage in the back alley between 10th Street and 13th Street at 1004 Yucca. Ms. Davis said she sustained damage inside her house and would be filing a claim with the City. Mayor Burch thanked her and told her the Infrastructure Director would look into the situation and urged her to file the paperwork with the City.

Comments from Public Officials and Contracted Services

Sarah Mitchell and Callie Armstrong reported on the activities of the Drug and Crime Coalition and 7024U. 7024U will be holding an open house on October 23rd.

At this time Councilor Aguilar moved that item 15 D. be moved up to this part of the agenda. With a second by Councilor Rodriguez, the motion passed.

15 D. Consideration and approval of a resolution amending Resolution No. 1547 Adopting an Infrastructure Capital Improvement Plan (ICIP) to add the PMS Building.

Debbie Bell, representing the Presbyterian Medical Services asked the Council to approve Resolution 1548, which would include equipment for the PMS building, back on the ICIP. She stated she had met with Hubert Quintana and he had told her for them to ask for legislative capital outlay funds, the city would have to amend the ICIP to include their project.

After some discussion, Councilor Aguilar moved with a second by Mayor Pro Tem Hill, to adopt Resolution 1548 adding the PMS equipment to the ICIP. Upon vote the motion passed.

RESOLUTION NO. 1548

Personnel

Councilor Rogers moved, upon recommendation of the Mayor, to hire Michael Christianson to the position of Building Inspector at a salary of \$3,689 per month (CA29), subject to the successful completion of required pre-employment testing. The motion was seconded by Councilor Youtsey and upon vote, the motion passed.

Councilor Rodriguez expressed his concerns about the interviews for recreation specialist as he thought the personnel committee should have been involved in light of the Recreation Department's discussion of positional needs.

Public Safety

Police

Chief Don Raley stood for questions and reported he would be making a presentation to the Mayor's Summit in Artesia on Thursday morning.

Fire

Chief Hummingbird continued the discussion of the 48/96 work schedule for the Fire Department from the previous meeting. Councilor Bratcher moved to approve the 48/96 work schedule on a six month trial period. The motion was seconded by Councilor Sanchez. Mayor Burch addressed those in attendance stating that in these discussions, things might be said that could be taken personal but he assured the firefighters that was not the case and he appreciated the job the Chief and the firefighters were doing. Mayor Pro Tem had questions on the ability of the firemen to take two days of vacation and be off for ten days and not available for work. Chief Hummingbird stated this was true but when they took two days it was 48 hours off their vacation time so the most they could do that would be five times a year. Mayor Burch expressed concerns that the public had not had an opportunity to voice their opinion. Councilor Rodriguez expressed his concern that the personnel committee as well as the budget committee should possibly have discussed the plan. Councilor Bratcher moved to call for the question and upon vote, the motion to call for the vote passed. The motion to approve the 49/96 work schedule for a six month trial was passed 5-2 (Councilor Aguilar and Mayor Pro Tem Hill voting nay)

Community Development

Code Enforcement Officer Cheryl Hinkle stood for questions.

Infrastructure

Infrastructure Director Byron Landfair reported on the damages and precautions taken during the rain.

City Clerk

The Clerk presented a Purchase Service Agreement between the City and Chaves County CASA and Roswell Refuge to provide forensic interviews and S.A.N.E. interview service for the Artesia Police Department. This contract was transferred from Esperanza House to CASA because of some management inefficiencies which required them to discontinue the services offered. The amount approved was for the remainder of the \$50,000 contract. A motion to approve the reallocation was made by Councilor Youtsey and seconded by Councilor Sanchez

The City Clerk presented a Resolution authorizing the Mayor to accept and FAA grant, Motion to approve Resolution 1549 was made by Councilor Aguilar and seconded by Councilor Youtsey. Upon vote, the motion passed.

RESOLUTION NO. 1549

The City Clerk presented a Resolution to accept a grant from the State of New Mexico for the AMR system. A motion was made by Councilor Rogers with a second by Councilor Bratcher. Upon vote, the motion passed.

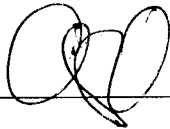
RESOLUTION NO. 1550

The Councilors and Mayor expressed appreciation to all the departments for their efforts during the floods.

There being no further business to come before the Council, the meeting adjourned at 8:45 p.m. September 23, 2014.

ATTEST:

City Clerk



Mayor

